**Blue Sky Project Change Request Form**

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| Use this form to request approval for changes from your original project plan as described in your award agreement. Email completed form to [**bluesky@pacificorp.com**](mailto:bluesky@pacificorp.com) for approval. Failure to submit may result in delayed award reimbursement or a rescinded offer of funding. |
|  |
| **NOTE:** Changes to your project may result in a reduced award amount. |

**Project details**

|  |  |
| --- | --- |
| **Organization**  *Funding award recipient* | Click here to enter text. |
| **Location**  *City, State* | Click here to enter text. |
| **Technology** | Click here to enter text. |
| **Award Year** | Click here to enter text. |
| **Award Amount** | Click here to enter text. |

**Contact Info**

|  |  |
| --- | --- |
| **Contact name**  *Person completing this form* | Click here to enter text. |
| **Contact organization** | Click here to enter text. |
| **Contact email** | Click here to enter text. |
| **Contact phone** | Click here to enter text. |

**Change(s) requested**

Indicate the type of change being requested:

|  |  |
| --- | --- |
|  | **Project Size** |
|  | **Project Location** |
|  | **Completion Date** |
|  | **Total Project Cost** |
|  | **Funding Sources** |
|  | **Other** |

**Change description**

Describe reason for change, alternatives considered, impact of change such as change in cost or cost-per-watt and variance from original plan.

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| --- | --- |
| **Project Size**  *Specify change in nameplate capacity (from X kW to X kW), annual energy production, and justification for size change.* | Change from       kW to       kW  Description and justification: Click here to enter text. |
| **Project Location**  *Describe new location or racking structure and justification for change.* | Click here to enter text. |
| **Completion Date**  *Specify new commercial online date and reason for change.* | Click here to enter text. |
| **Total Project Cost**  *Describe changes in total cost and reason for change.* | Click here to enter text. |
| **Funding Sources (Financing)**  *Describe variance(s) from original plan and how this will impact project development. Include a revised list of funding sources, dollar amounts and funding status (secured or unsecured).* | Click here to enter text. |
| **Other** | Click here to enter text. |

**Rocky Mountain Power Review**

**Change request review status:**

* Denied
* Approved

**The Blue Funding Award Level will be:**

* Changed: from \_\_\_\_ to \_\_\_\_\_\_\_
* Unchanged:

**Approver Name:**

**Approver Title:**

**Approver Signature/Date:**